

## ENCYCLOPEDIAS:

*Britannica Online*

*Grolier Online*

Use these online encyclopedias to get a broad understanding of your topic and to focus the scope of your research.

<http://umhelena.edu/library>

*Resources . . . Encyclopedias*

OR

*Research Help . . . Search by Subject . . . History*

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## BOOKS:

*970-979 History*

Consult the library's **online catalog** for books on a specific topic. Electronic books are also listed in this catalog. .

<http://umhelena.edu/library>

*Resources . . . Books . . . Library Catalog*

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## JOURNAL ARTICLES:

*Academic Search Complete*

*Expanded Academic*

*JStor*

*American Periodicals 1740-1900*

*Historical New York Times*

Use these databases to locate articles on your topic in newspapers, magazines, and journals.

**HINT:** be sure to limit your search results to full-text.

<http://umhelena.edu/library>

*Research Help . . . Search by Subject . . . History*

OR

*Resources . . . Articles*

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## WEBSITES:

*Librarians' Internet Index*

<http://lii.org>

Use this Internet link to identify reputable websites.

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## BIBLIOGRAPHIC STYLE (APA):

Hacker, Diana. *A Pocket Style Manual*. 5<sup>th</sup> Ed.

**REF 808.042 HAC**

Use this resource to help you format your paper and cite your sources properly.

<http://umhelena.edu/library>

*Research Help . . . Citing Sources*

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## BOOK A LIBRARIAN:

Use this service to work one-on-one with the librarian in researching your topic. Sign up at the Library front desk for a one hour session.

Phone: 444-2743

[library@umh.umt.edu](mailto:library@umh.umt.edu)

*Research Help . . . Book-a-Librarian*

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## CHAT WITH A LIBRARIAN:

Need help with your research? Chat with UMH-Library on our Web site during regular library hours.

<http://umhelena.edu/library/chat.aspx>

*About...Library Staff...Chat with Library Staff*

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## LIBRARY RESEARCH TUTORIAL:

UMH-Library offers a research tutorial open to all students with a Moodle account for research help.

<http://umhelena.edu/library>

*Research Help...Library Tutorials*

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# WORKSHEET

## CONCEPTS & SEARCH TERMS:

Example:

	<i>Search term</i>		<i>Search term</i>		<i>Search term</i>
1 <sup>st</sup> CONCEPT	<i>"civil war"</i>	<i>OR</i>		<i>OR</i>	
2 <sup>nd</sup> CONCEPT	<i>volunteers</i>	<i>OR</i>	<i>military service</i>	<i>OR</i>	<i>soldiers</i>
3 <sup>rd</sup> CONCEPT	<i>Irish</i>	<i>OR</i>	<i>immigrants</i>	<i>OR</i>	

	<i>Search term</i>		<i>Search term</i>		<i>Search term</i>
1 <sup>st</sup> CONCEPT		<i>OR</i>		<i>OR</i>	
2 <sup>nd</sup> CONCEPT		<i>OR</i>		<i>OR</i>	
3 <sup>rd</sup> CONCEPT		<i>OR</i>		<i>OR</i>	

## SEARCH TECHNIQUES:

Use " " to search for phrases: "civil war"

### Use Boolean operators:

Not enough results?	Use OR	Irish OR immigrants	Includes ANY of the terms and brings back more results
Too many results?	Use AND	"civil war" AND soldiers AND Irish	Includes ALL terms and focuses a search, brings back fewer results
Want to eliminate a term?	Use NOT	"civil war" NOT "world war"	Removes and results that have a specific term

Need more focused results? Try searching for a keyword in the title field:

in

### Helpful Hints:

- Limit results to **full-text**
- Choose to view academic journals
- Select PDF format over html format
- Use folders to save articles