

UM-Helena Bookstore Information

BOOKSTORE HOURS

FALL 2010-2011

Please bring your Class Schedule so we can assist you in locating your Books.

*Prices Subject to Change.

Return Policy New Books-2 weeks from the first day of class, plastic unopened, new condition with Bookstore approval.

Return Policy Used Books-must be returned by September 3rd

Thursday, August 19th-Wednesday, August 25th and Friday, August 27th

9:00 am---3:00pm

Thursday, August 26th, Monday August 30th, Tuesday August 31st

8:00 am-6:30 pm

Regular Hours, starting September 1st

9:00 am--4:00 pm, Monday-Friday

Closed non-instructional days and Weekends

Book Refunds: May be *requested* within two weeks from the first day of class, per bookstore approval. Books must be in the **same condition as when purchased** (CD and plastic unopened) and accompanied by a receipt.

Book Buy Back: There will be a **BOOK BUY BACK** on December 15th, 16th, and 17th.

Agency Students: Students who have an agency paying for their books will be allowed to charge required books and supplies for the classes in which they are registered, as per agency authorization. It is the student's responsibility to contact the agency if your authorization will not cover the book cost. The last day to charge to your agency is September 17th, 2010.

PELL and Student Loan Students: *Do not charge books.* Books can be purchased with their own money or after receipt of their Financial Aid checks. The Bookstore **can not** cash Financial Aid checks. If you do not have a local bank, U.S. Bank, corner of 6th and Main downtown, will cash your check.

Payment Accepted

Cash

VISA , MasterCard, Discover

Checks should be written for the amount of purchase only and written to *UM-Helena Bookstore*. No two-party checks will be accepted.

Booklist and additional information is available on our Website www.umhelena.edu

Students who are interested in purchasing books for classes in which they are not registered are asked to wait until two weeks after the first day of classes.